

## **Scheme of Cabinet Delegations**

### **Section 3 – Executive Functions**

#### **3.4 Individual Cabinet Members**

- 3.4.1 The Leader has allocated a “portfolio” to each Cabinet Member and delegated to each “Portfolio Holder” responsibility for the discharge of functions set out below.

Appendix 1 - Revised Executive Scheme of Delegations  
Part 3, Delegations Section 3 – Executive Functions

CABINET ROLE	MEMBER NAME	SCOPE OF ROLE
Leader of the Council	Councillor Mohammed Farooq	<ul style="list-style-type: none"> <li>• All functions of the Leader of the Council</li> <li>• Political leadership and strategic direction for the Council</li> <li>• Communications</li> </ul>
Deputy Leader and Cabinet Member for Corporate Governance and Finance	Councillor John Howard	Responsibility for the Corporate & Community functions of the Council including but not limited to: <ul style="list-style-type: none"> <li>• Legal</li> <li>• Finance</li> <li>• Business Transformation</li> <li>• Governance</li> <li>• Commercial Strategy</li> <li>• Capital Programme</li> <li>• Treasury Management</li> <li>• Procurement</li> <li>• Registration/Bereavement Services</li> <li>• Commercial Partnerships, Property and Assets</li> <li>• HR</li> <li>• IT</li> <li>• Equality and Diversity</li> <li>• Community Engagement and Community Support, including International Relations</li> <li>• Data insight and analytics</li> </ul>
Cabinet Advisor for Legal, Finance and Corporate Services	Councillor Chris Harper	To advise and support the Cabinet Member for Corporate Governance and Finance.
Cabinet Member for Adults and Health	Councillor Saqib Farooq	Responsibility for the Adult Social Care and Public Health duties of the Council, including but not limited to: <ul style="list-style-type: none"> <li>• Care Act 2014 and related legislation</li> <li>• Safeguarding Adults and Deprivation of Liberty Safeguards</li> <li>• Oversight of selected NHS staff and services via s75 arrangement</li> <li>• Early Intervention and Prevention including Reablement, Therapy Services and Technology Enabled Care, Disabled Facility Grants</li> <li>• Care Act Assessments</li> <li>• Mental Capacity Act assessments</li> <li>• Mental Health, Learning Disabilities and Autism and Physical Disabilities.</li> <li>• Integrated Community Equipment</li> <li>• Commissioning and Market Sustainability</li> <li>• Better Care Fund</li> </ul>

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		<ul style="list-style-type: none"> <li>• Independent Mental Health and Mental Capacity Advocates</li> <li>• Integrated Care System (partnership and Integration)</li> <li>• Health and Social Care Act 2012 (as amended) and related legislation</li> <li>• Public health services including children’s public health services, sexual and reproductive health services, integrated behaviour change services, substance misuse services</li> <li>• Public health duties such as emergencies that present a risk to public health</li> <li>• Health promotion for oral health</li> <li>• Public health intelligence</li> <li>• Health in Everything We Do</li> </ul>
Cabinet Advisor for Adults and Health	Councillor John Fox	To advise and support the Cabinet Member for Adults and Health.
Cabinet Member for Children’s Services	Councillor Bisby	<p>Responsibility for the Children’s Services &amp; Education functions of the Council, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Children’s Social Care, including all matters specifically provided for by the Local Authorities (Social Services) Act 1970, personal social services and care in the community, together with the responsibilities under associated and ancillary legislation not limited to but including <ul style="list-style-type: none"> <li>○ Crime and Disorder Act 1998</li> <li>○ Children Act 1989</li> <li>○ Children Act 2004</li> <li>○ Childcare Act 2006</li> <li>○ Education and Inspection Act 2006.</li> </ul> </li> <li>• Safeguarding Children</li> <li>• Services for Looked After Children and Corporate Parenting</li> <li>• Early Help Services</li> <li>• Specialist Young People Services</li> <li>• Responsibility for Councils health related functions under Health Act 1975 in so far as they relate to children.</li> <li>• Targeted Youth Services</li> <li>• Education services (excluding certain functions relating to higher education and adult education)</li> <li>• School property maintenance and asset management (excluding disposal)</li> <li>• School Admissions and Place Planning</li> <li>• SEND</li> <li>• Early Years</li> </ul>

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<p>Cabinet Member for Housing, Growth and Regeneration</p>	<p>Councillor Peter Hiller</p>	<p>Responsibility for the Growth, Regeneration, Housing, Skills and University functions of the Council including but not limited to:</p> <ul style="list-style-type: none"> <li>• Planning</li> <li>• Building Control, including the Building Act 1984 (as amended)</li> <li>• Economic Growth and Development</li> <li>• Housing Strategy</li> <li>• Tourism</li> <li>• Heritage, Leisure and Libraries</li> <li>• Homelessness and Rough Sleeping</li> <li>• Community Safety and Enforcement</li> <li>• Business Improvement District (BID)</li> <li>• Learning and Skills for post 16 and for 16–25-year-old learners with learning difficulties or disabilities</li> <li>• Skills Strategy</li> <li>• Further Education, Higher Education and University provision</li> <li>• Adult Learning and Skills Service</li> <li>• City College</li> </ul>
<p>Cabinet Member for Infrastructure, Environment &amp; Climate Change</p>	<p>Councillor Gavin Elsey</p>	<p>Responsibility for the Infrastructure, Environmental and Climate Change functions of the Council, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Regulatory Services</li> <li>• Highways and Transport</li> <li>• Car parking strategy for the use of Council car parks and a charging policy.</li> <li>• Climate Change and Net Zero Ambition</li> <li>• Environment Strategy</li> <li>• Energy Strategy</li> <li>• Waste Management, including strategy and operations</li> <li>• Parks and Open Spaces</li> <li>• Flood Risk Management</li> </ul>